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| Policy Number: | 3.1 Code Of Student Responsibilities And Conduct |
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General - Scope and Jurisdiction of the Code

students

The Code extends to include all students registered at, or resident at,

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University College

guardian of students under the age of majority.

4. Students are expected to comply with the bylaws of the City of London, laws of Canada and the Province of Ontario. The College neither substitutes for, nor interferes with, the regular legal processes. An action involving a student in a legal proceeding in a civil or criminal court does not free the student of responsibility for their conduct or responsibilities in a College proceeding. The College will proceed with its internal review in accordance with its own procedures. Nothing in this Code precludes the College from referring an individual disciplinary matter to the appropriate law enforcement agency either before, during or after disciplinary action is taken by the College under this Code.
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be proportional to the type of misconduct. The most serious types of misconduct will merit the most serious sanctions: suspension and expulsion.

2. Prior breaches of the Code may be taken into account in determining an appropriate

to ensure the safety and security of the University, its members, and visitors. However, where possible and appropriate, the University will consider educational sanctions in addition to or instead of other sanctions. Such sanctions are designed to help a student understand why his or her behaviour was inappropriate and to appreciate the impact of that behaviour on others.

3. Sanctions include:

- a. Written Warning or Reprimand.
- b. Educational Sanctions. Such sanctions include apologies, educational programs, activities and assignments, University or community service, restorative justice and individual assessment.
- c. Behavioural Contract. A set of behavioural expectations, terms, and conditions that is developed with and signed by the student. With their signature, the student agrees to the expectations, terms, and conditions and acknowledges that any breach of the contract may result in sanctions that are more serious.
- d. Exclusion from a class including online classes, examination room, or other area. instruction such as a lecture, seminar, tutorial, lab or other activity.

Interim Prohibition

1. The Dean of Students or designate may impose an interim prohibition pending an Investigation and adjudication of a complaint of an offence under the Code. Interim prohibition may be imposed only:
 - a. if needed to ensure the safety and well-being of members of the College community or preservation of College property;
 - b. well-being; or
 - c. if there is reasonable apprehension that the student poses a threat of disruption or interference with the normal operations of the College.

2. During a period of interim prohibition, a student may be denied access to specified campus facilities (including classes) and/or any other College activities or privileges for which the student might otherwise be eligible, as the The Dean of Students (or designate) may determine to be appropriate. The student will be informed of the reasons for the interim prohibition at the time it is imposed, if possible. Within two working days following imposition of Interim prohibition, the student will be informed in writing of the reasons for the interim prohibition. The student will be afforded the opportunity to respond to the allegations being made against him or her. If the student responds, the Dean of Students (or designate) will reassess the prohibition and either revoke or continue its pending the formal consideration of the alleged offence(s).

Notices

1. Notices and other written communications under this Code may be delivered in-person, by email or by mail (campus, regular priority, courier, or registered). Mail service will be deemed effective on the fifth day after mailing for regular mail, and on the fourth day for

Documents sent or delivered off-campus will be sent to the

requests that the documents be sent to another address.

Transcripts and Registration

1. Suspension and expulsion are recorded on the official transcript. The suspension notation will be removed when the student graduates or five years after the last registration. The expulsion notation is permanent unless the Principal grants a petition for its removal. Any such petition may be made no sooner than five years after the offence. Removal of the expulsion notation from the transcript does not overturn the

VIII. Relationship to Other University Policies and Codes

1. Policy on Scholastic Discipline. The University, in its discretion, may proceed under the Code or under the previously mentioned Policy. A student may not be penalized under both the Code and the Policy on Scholastic Discipline for the same conduct.
2. Other than as set out section in II or III, no penalties or restrictions imposed under other University policies, rules, codes, or regulations (e.g., regulations relating to use of computing resources, regulations established by various units of the University shall bar or prevent the University from also instituting disciplinary proceedings and imposing sanctions under this Code. In such event, the Dean of Students or designate shall consult the relevant budget unit head before taking additional disciplinary action.
3. The following policies, rules and regulations have relationship to the Code of Student Responsibilities and Conduct:

Policy on Harassment and Discrimination

Alcohol Use Policy

Use Library Access Policy

University College Policy on Sexual Violence

The Ontario Human Rights Code

Freedom of Information and Protection of Privacy Act (FIPPA)

Rules of Residence

Movie Policy (Non-Instructional Use of Audiovisual Material)

Joanne and Peter Kenny Theatre Use Policy

Western Scholastic Offences for Undergraduate Students Policy

Policy on KUCSC and Club Events Food Service

Monitoring Report Requirements (Frequency, Content, etc.)

The Principal will report to the Board annually the statistics on breaches of the Code of Conduct. This policy will be monitored and reviewed by the Student Affairs Leadership Committee of College Council.